

DUNDURN RURAL WATER UTILITY
Regular Meeting
Minutes

Wednesday, February 28, 2024
6:00 p.m.

Minutes of a regular meeting of the Dundurn Rural Water Utility held at the Dundurn Rural Water Utility office at 401 2nd Street, Dundurn, Sask. on Wednesday February 28, 2024.

Present:

Resort Villages of Shields & Thode: - Corey Fernets
R.M. of Rosedale: - Harold Dyck
Town of Dundurn: - Matt Jurkiewicz
R.M. of Dundurn: - David Shortt

Elected Members at Large: - Mike Kuzma
 - Todd Grabowski

Administrator: - Jason Bellina

Absent:

 - Jerry Mulder
 - Murray McArthur
Town of Hanley: - Melissa Maddocks

The Regular meeting was called to order by Chairman, Matt Jurkiewicz at 6:06 p.m.

1. APPROVAL OF AGENDA

1/2024 **DYCK**) **THAT** the agenda be approved as presented.

CARRIED.

2. NEW BUSINESS – MONTHLY FINANCIAL REPORT

Mike Kuzma reviewed the complete Financial Report for December 2023 & January 2024

2/2024 **FERNETS**) **THAT** the Financial Reports for February 28th, 2024 as presented by Mike Kuzma, which are attached to and form a part of these Minutes, be approved as presented.

CARRIED.

3. REVIEW OF MINUTES FROM December 19, 2023

3/2024 **GRABOWSKI**) **THAT** the minutes from the December 19, 2023, Board meeting be approved as circulated.

CARRIED.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

- a. Jason reviewed the upcoming members who are up for election in 2024. District 2 (Mike Kuzma) and District 1 (Jerry Mulder) are up for election. District 2 (Murray McArthur) has resigned from the Board effective immediately.
- b. Jason discussed the mechanical issues with the 2021 Chev truck. The Board instructed Jason to present a decisions report to the Board for the March meeting.
- c. Matt and Jason discussed the proposal to align our agendas and meeting minutes with the Board Procedures Bylaw. Matt will present a summary of the Board Procedures as they relate to meeting management and best practices in municipal governance.

5. NEW BUSINESS – CORRESPONDENCE

- a. RM of Rosedale appointment
- b. Staff CEU Certificates
- c. SaskWater 2024 rate
- d. Annual Notice to Subscribers
- e. 2023 WSA Compliance inspection
- f. Daphne Munisoft training Certificate

4/2024 **JURKIEWICZ**) **THAT** the Correspondence, having been read, be accepted and filed.

CARRIED.

6. NEW BUSINESS – ADMINISTRATOR

5/2024 **SHORTT**) **THAT** the Administrator’s Report, Employee Payroll Report, the SRC Water Sample Reports, and the Daily Water Sample Reports for the February 28, 2024, meeting, which are attached to and form a part of these Minutes, be approved as presented.

CARRIED.

7. NEW BUSINESS – COMMITTEE REPORTS

No Committee meetings were held.

8. ACCOUNTS PAYABLE REVIEW AND APPROVAL

6/2024 **KUZMA**) **THAT** the accounts from Cheque No. 5035 to Cheque No. 5054 in the amount of \$38,803.24, along with other payments, a list of which is attached to and forms a part of the February 28, 2024, Minutes, be approved as presented.

CARRIED.

9. NEXT MEETING DATES

- a. **March Board Meeting** – Wednesday, March 27, 2024 6:00 p.m.
- b. **Maintenance** Committee – SaskWater meeting March 19th, 2024
- c. **Finance** Committee – at the call of the Chair
- d. **HR** Committee – at the call of the Chair

10. ADJOURNMENT

7/2023 **DYCK**) **THAT** this meeting be adjourned.
Time: 7:24 p.m.

Matt Jurkiewicz, Chair

Jason Bellina, Administrator